

Client project application

myresolvedapp.com | 361-777-8749 | resolvedllc.biz@gmail.com

01 / Your business & contacts

Complete what applies; Not sure and Not applicable are welcome. This inquiry is not a contract or authorization to charge.

1. Who is the main contact and what is their role? *

2. What email should we use to respond? *

3. What phone number and contact method do you prefer?

4. What is the legal business / organization name and industry?

5. Where are you based, and which regions or countries will you serve?

6. What website, social pages or existing apps do you use today? Include links.

7. Who owns the budget, approves work and supplies feedback? Who else must review?

8. Who will use this, in what languages, and are any users children or people needing accessibility accommodations? Do not name children.

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02 / Goals, scope & budget

Complete what applies; Not sure and Not applicable are welcome. This inquiry is not a contract or authorization to charge.

9. What do you want to create? *

10. What problem should this solve, and what would success look like? *

11. What are the three most important launch features? What can wait for a later phase?

12. How do you handle this today, and what causes the most difficulty?

13. What one-time project budget can you approve? A range or Not sure is fine. *

14. What monthly / annual budget is available for hosting, subscriptions, support and usage?

15. When is the desired launch, why does that date matter, and is it flexible?

16. What constraints, dependencies or non-negotiable requirements should we know now?

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03 / Design, branding & content

Complete what applies; Not sure and Not applicable are welcome. This inquiry is not a contract or authorization to charge.

17. Do you have an approved logo, colors, fonts and brand guide? Describe what is ready.

18. Which websites or apps do you like or dislike? Include links and the reason.

19. Who will provide and approve the copy, photos, video and product data? What needs to be created?

20. Do you own or license the supplied content and fonts? Are stock assets or new branding needed?

21. What tone, visual style and key message should the experience communicate?

22. Which languages, translations and regional formats are needed? Who supplies translations?

23. Are there accessibility targets, assistive technologies or brand restrictions to plan for?

24. Who should update content later? Do they need an editor, blog or content-management system?

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04 / Website details - if applicable

Complete what applies; Not sure and Not applicable are welcome. This inquiry is not a contract or authorization to charge.

25. Do you own a domain? Who is the registrar and account owner? Do you need a new domain or transfer? Do not give login details.

26. Which pages, sections, menus, blog posts or landing pages are needed at launch?

27. Which forms are needed, what information is collected, where should it go, and are uploads or anti-spam needed?

28. Do you need search, galleries, downloads, maps, reviews, booking, payments, chat or a member area?

29. Which services, keywords and locations matter? Are redirects, existing rankings or analytics to preserve?

30. Which devices and browsers must be supported? Are there performance or traffic expectations?

31. Which analytics, advertising, newsletter or CRM systems should connect? Are cookie choices required?

32. Is an old site being replaced? What should be migrated, archived or kept working during launch?

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05 / Apps, devices & permissions - if applicable

Complete what applies; Not sure and Not applicable are welcome. This inquiry is not a contract or authorization to charge.

33. Which platforms and device types are required: iPhone, iPad, Android, web, Windows or Mac? Minimum versions?

34. Do you have Apple / Google developer accounts, and who will own and manage them? Do not share credentials.

35. How should users register and sign in? Are SSO, two-factor authentication or account recovery required?

36. What user roles, permissions and admin screens are needed? Who can view, edit, approve or delete what?

37. Does the app need location, camera, microphone, Bluetooth, health/device data or background activity? Why and with what consent?

38. Are push notifications, reminders, email or texts needed? What events trigger them, and can users opt out?

39. What must work offline, and how should data synchronize or resolve conflicts later?

40. Public stores, private business use or another distribution route? Any app-store policy, in-app purchase or testing concerns?

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06 / Workflows, integrations & migration

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41. Describe the main workflow from start to finish. What happens at each step, including errors or approvals?

42. What records, fields, documents or files are stored? Who creates them, and how are they searched or changed?

43. Which systems must connect? Name the vendors, purpose, account owner and available documentation - never keys.

44. Which tasks should run automatically, on what schedule or trigger, and who handles failures?

45. Which dashboards, reports, calculations, exports or notifications do you need? Include examples without real private data.

46. What existing data needs importing? Estimate formats, record count, quality and who can approve a sample migration.

47. Expected users, simultaneous users, traffic, file sizes and monthly data growth at launch and later? Estimates are fine.

48. List calculations, approval rules, exceptions, permissions or industry rules that the system must follow.

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07 / Sales, booking & payments - if applicable

Complete what applies; Not sure and Not applicable are welcome. This inquiry is not a contract or authorization to charge.

49. Products, services, subscriptions, donations or bookings? Describe the pricing and checkout flow.

50. How many products / services, variations, stock locations, discounts or membership tiers are needed?

51. Preferred payment provider and supported currencies / countries? Who owns the merchant account? No card or bank details.

52. What tax, shipping, delivery, pickup, invoicing or fulfillment rules need to be handled, and who confirms them?

53. If booking is needed: calendars, staff, availability, deposits, cancellations, reminders and rescheduling rules?

54. What refund, return, cancellation, chargeback or subscription-management policies should be implemented?

55. Will you sell digital goods or subscriptions inside a mobile app? Which store programs and fees apply or need review?

56. What order records, receipts, accounting exports, reconciliation or customer self-service tools are required?

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08 / Data, privacy, reliability & compliance

Complete what applies; Not sure and Not applicable are welcome. This inquiry is not a contract or authorization to charge.

57. Will this involve children, precise location, health, financial, employee or other sensitive data? Describe categories only.

58. Which contractual, legal, accessibility or industry requirements apply? Name the standard and responsible adviser; Not sure is fine.

59. Who supplies privacy notices, consent language and terms? Any age verification, guardian consent or cookie requirements?

60. How long should records and backups be kept? Who may export or delete them, and what account-deletion rights are needed?

61. What access controls, encryption, audit logs, reviews or incident notifications are required? Any residency restrictions?

62. What hours of operation, availability target and acceptable interruption / recovery time apply?

63. How much data loss is acceptable after a failure? Who tests recovery, and how frequently are restores needed?

64. Are independent security, accessibility or compliance reviews required before launch? Who approves and budgets for them?

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09 / Testing, approvals & launch

Complete what applies; Not sure and Not applicable are welcome. This inquiry is not a contract or authorization to charge.

65. What must you be able to do for the project to be accepted? List the critical user journeys and expected results.

66. Who will test and approve milestones? Are separate test users, test data or device access available without real sensitive records?

67. How will feedback be consolidated, and what turnaround time can your team commit to?

68. Which deliverables and milestones matter? Are there events, contracts or other launch dependencies?

69. Who approves production deployment, DNS changes, store submission and any downtime or rollback plan?

70. What training, written guides, onboarding or handover sessions are needed and for whom?

71. What warranty, maintenance, support hours, response targets and future features do you expect?

72. What have we not asked that could affect the price, scope, safety or success of this project?

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10 / Ownership, fees & next steps

Complete what applies; Not sure and Not applicable are welcome. This inquiry is not a contract or authorization to charge.

73. Who will own the domain, hosting, source repository, developer accounts, merchant account and third-party subscriptions?

74. What ownership or license rights do you need for custom deliverables? Resolved retains RI and reusable platform technology unless separately licensed in writing.

75. Prefer direct vendor billing or a disclosed managed plan? Who approves recurring fees and overages?

76. What spending alerts, monthly limits, renewal reminders or approval thresholds are needed?

77. What source code, documentation, data export and transition assistance are expected at the end or on cancellation?

78. What should explicitly be excluded? Which assumptions need confirming before a fixed-price quote?

79. Any purchase order, contract, insurance, security questionnaire or procurement steps required?

80. Who completed this application and on what date? What is the best next step or time to contact you?